

PARENTS GUIDE TO NSW DET STUDENT PORTAL

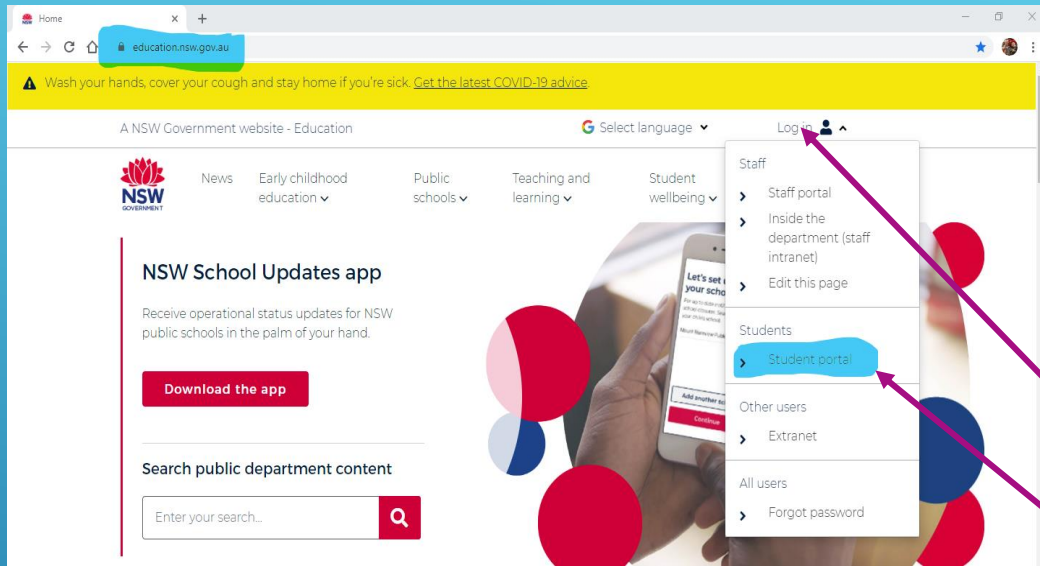
*Student Emails

*Oliver Library

*G- Suite (google classroom)

Student User Id – firstname.lastname (number if required). Eg. *jane.smith3*

Student Email Address – Username@education.nsw.gov.au. Eg. *Jane.smith3@ education.nsw.gov.au*



Student Logon

- ❑ Open internet browser Google Chrome (or edge)
- ❑ www.education.nsw.gov.au
- ❑ Log In
- ❑ Student Portal
- ❑ Student User Id and Password that is supplied by the school (please see classroom teacher)

Login with your DoE account

User ID

Example: jane.citizen1

Password

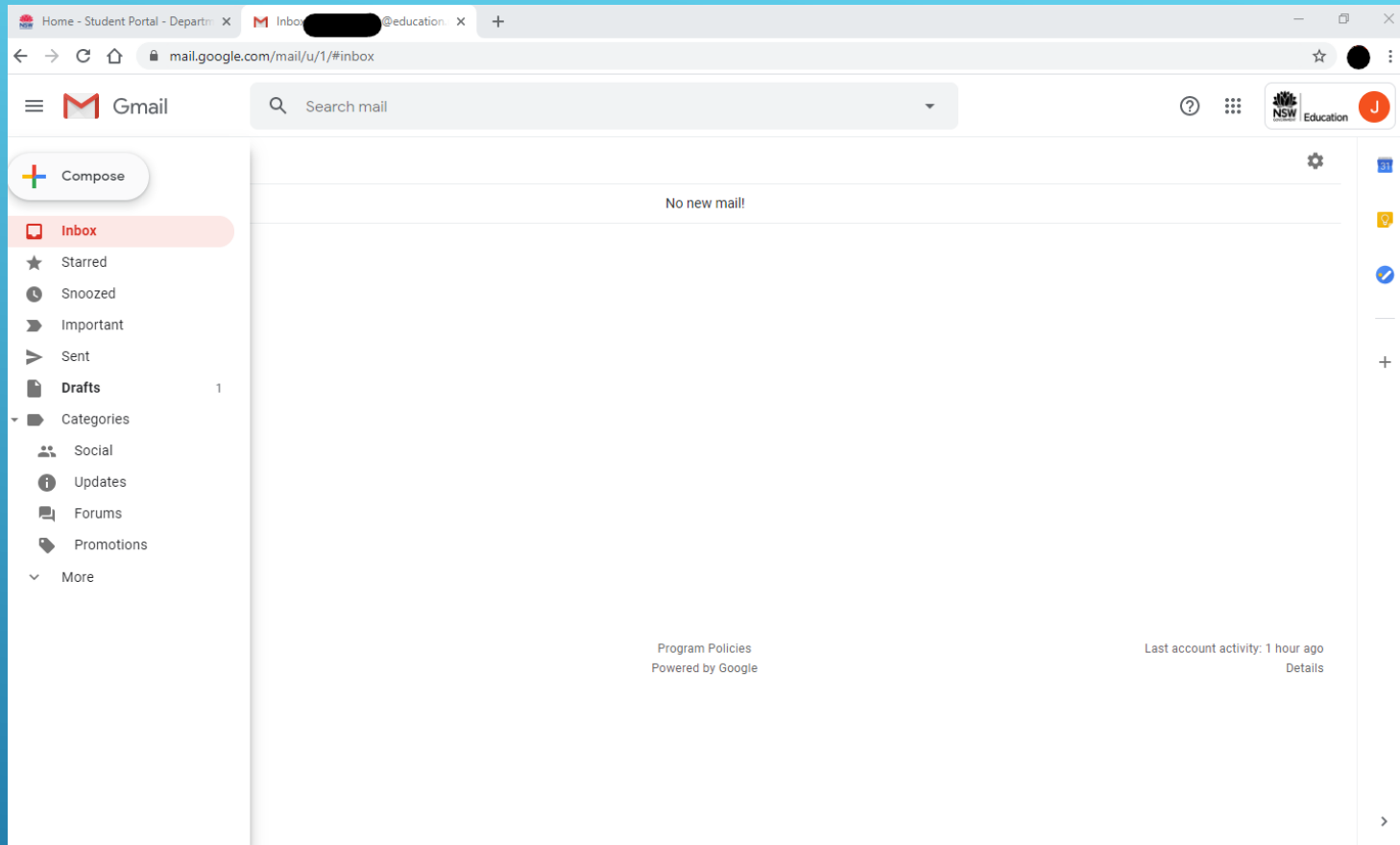
[Log in](#)

[Forgot your password?](#)

Student Portal

- ❑ 1. Student Emails (page 4)
 - send and receive emails
 - opens up in Gmail format
- ❑ 2. Oliver Library (page 5)
 - can check current books on loan
 - can see what books available to borrow in the library
- ❑ 3. Learning Apps (Click 'Show More')
 - Microsoft Office Suite
 - G Suite (page 7)

The screenshot shows the NSW Department of Education Student Portal. The left sidebar contains navigation links: Home, Email (1), Oliver Library (2), Help, Notifications, Change password, Secret Questions, Change Colours, Sign Out, and Feedback. The main content area includes a search bar, a Google search box, a calendar, a 'My bookmarks' section, and a 'Learning' section (3). The 'Learning' section lists various resources, with 'G Suite (Google Apps for Education)' and 'Microsoft Office 365' highlighted. A zoomed-in view of the 'Learning' section is shown at the bottom, listing items like Premier's Reading Challenge, Watch - The Upstander, eSafety, G Suite, ABC LearnOnline, Adobe DoE software download, National Geographic, Microsoft Office 365, NSW anti-bullying website, Anti-bullying student survey, Cybersmart Kids Online, Discovery Kids, My School Library (Oliver), Bridgit, and stem.T4L Learning Library. A purple arrow points from the 'Show more' link in the Learning section to the zoomed-in view.



Emails

- Compose emails
- Receive emails
- Reply to emails

Oliver Library

4

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2

2

1

NSW Education

Tuggerah Public School

Home Browse lists Search Genres Reading lists News

Basket (empty) Logout

Guided tour

Search for ... Search

Word Genre Subject Title Author Series List

RECOMMENDED FOR YOU

The big sister
Rippin, Sally, Fukuoka, Aki

Scorpia
Horowitz, Anthony

Rocky Road

Girl Hero

Making Waves

BECAUSE YOU BORROWED "SOCKS, SANDBAGS & LEECHES : LETTERS TO MY ANZAC DAD"

Alfred War

ANZAC

1918

The Soldier's Gift

Never Forget

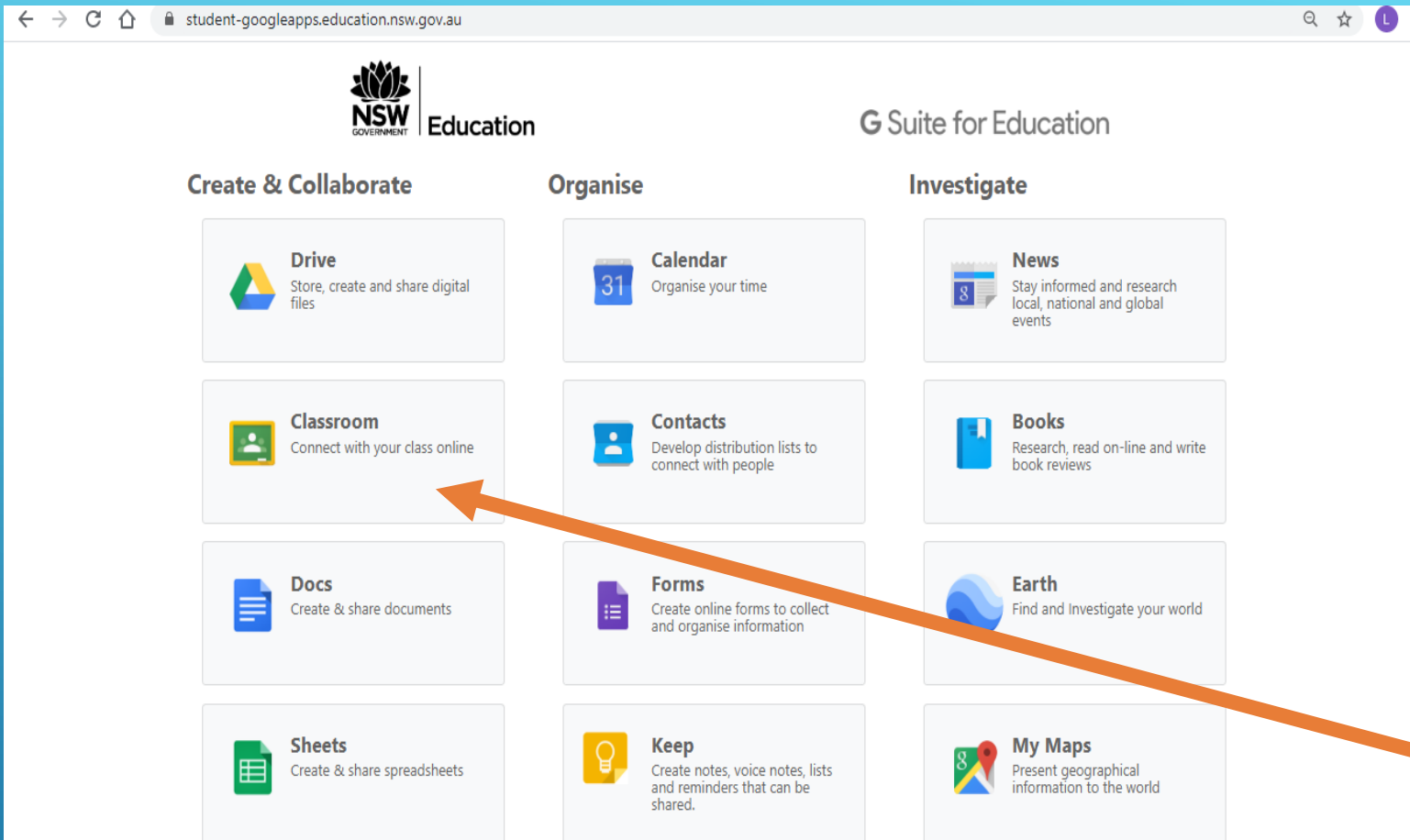
1914
Masson, Sophie

One Minute's Silence

Show all items

https://oliver141.library.det.nsw.edu.au/oliver/#

- ❑ Click arrow next to student's name
- ❑ 1. Shows current books on loan
- ❑ 2. 'Red X' shows the book is unavailable to borrow
- ❑ 3. 'Green ✓' shows that the book is available to borrow
- ❑ 4. Search for a book via title, author etc
- ❑ Click the Orbit button, top right, next to Logout.



G - Suite

- In G-Suite for education, students can access
 - Drive (Cloud based storage)
 - Docs (Google's version of Word)
 - Forms (Create fillable forms)
 - Google Earth
 - Sheets (Google's version of Excel)
 - Google Maps
 - Google Classroom (Virtual classroom, teachers can post work, mark work, set assignments and give comments and feedback in 'real-time')
- Click on Google Classroom

Google Classroom

4

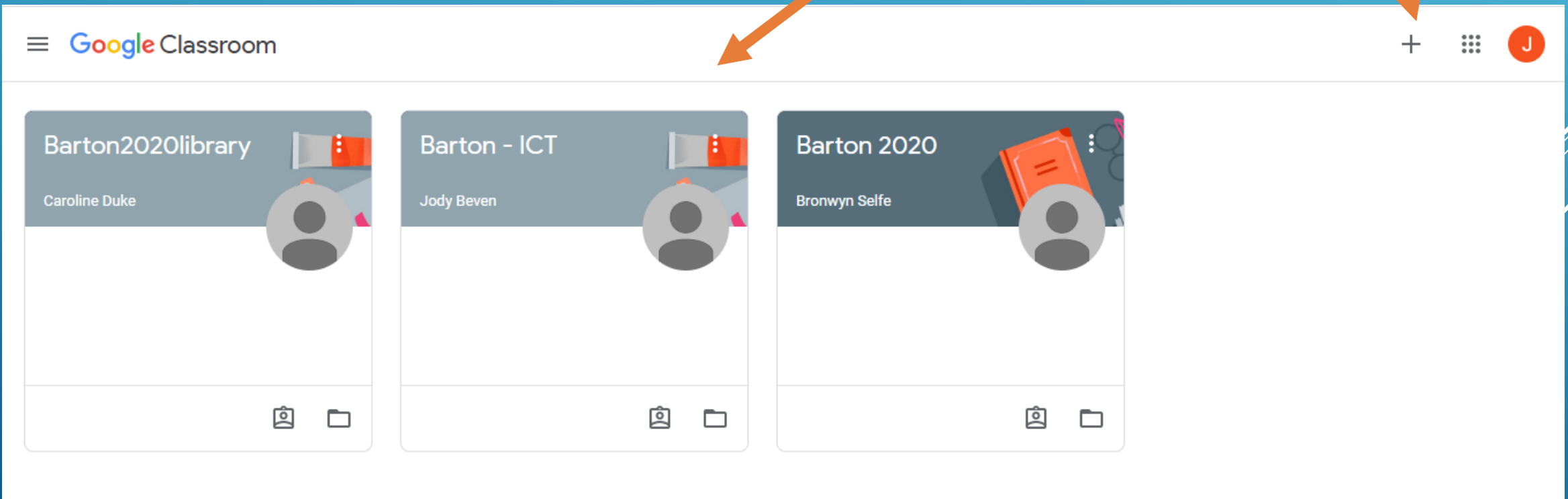
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2

1

- This screen shows all the classrooms that your child is in
- If you have been given a code to join a class. Press the + and 'Join Class'



Google Classroom

- ❑ 1 – All classes the student is in.
- ❑ 3 – Main Page, announcements and communicate with class
- ❑ 4 – Classwork and assignments that have been posted by the teacher.
- ❑ 5 – All students and teachers that are linked with this class
- ❑ 6 – Waffle Button: Quick access to other google apps ie. Google Drive, Google Docs etc

Click on Classwork.

1 3rd hour Science 2

3 Stream 4 Classwork 5 People 6 7

3rd hour Science

8 Upcoming
Watch for work due soon!
View all

Share something with your class...

9 View class updates and connect with your class here
See when new assignments are posted

1 Menu of Classes

2 Current Class

3 Announcements Page

4 Assignments

5 Teacher(s) & Classmates

6 Waffle Button (App Directory)

7 Your account

8 Upcoming Assignments

9 Updates from your teacher

Google Classroom

4

1

2

Classwork

- All classwork and documents uploaded by teacher.
- Click on document and will open in Google Docs, for student to edit and turn in.
- If it does not open in google docs, but onto a new tab in browser, go to next slide.

classroom.google.com/u/2/w/NTI0NTUwOTM5NzRa/t/all

Barton 2020

Stream **Classwork** People

View your work Google Calendar Class Drive folder

History - Government No due date

Posted Mar 3 (Edited Mar 22) Assigned

Research the following words and make yourself a glossary:

Word

View assignment

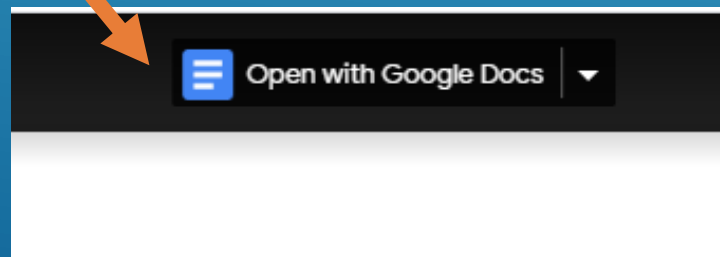
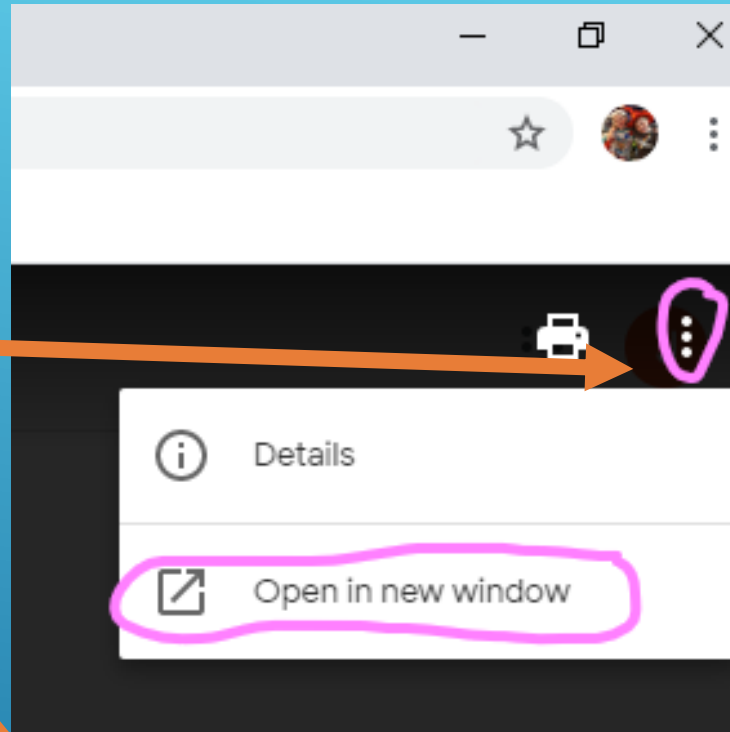
History - Government No due date

Google Classroom

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1 Classwork

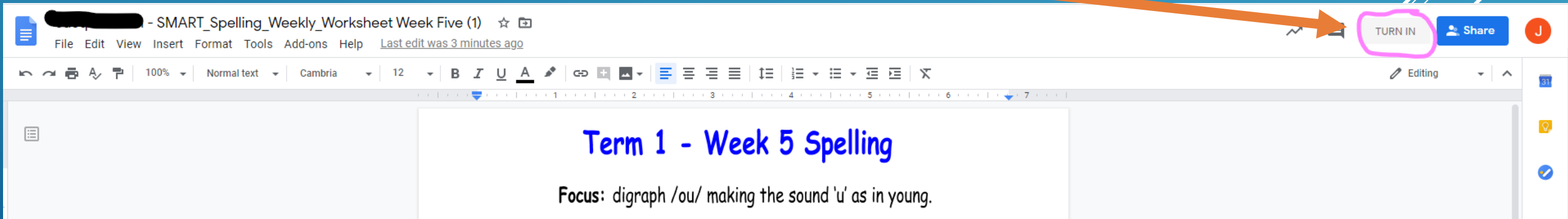
- If it does not open in google docs, but onto a new tab in browser, click the 3 dots in the top right hand corner, then open in new window.
- In new window, click 'Open with Google Docs' in the middle.
- The document now opens in Google Docs and all work that is added or edited by the student is automatically saved.
- The document can be seen in their Google Drive.



Google Classroom

Turning in Completed Classwork

- When complete work is ready to submit to teacher there are 2 different ways to Turn In depending on document.
- If the document has a TURN IN button, click that.



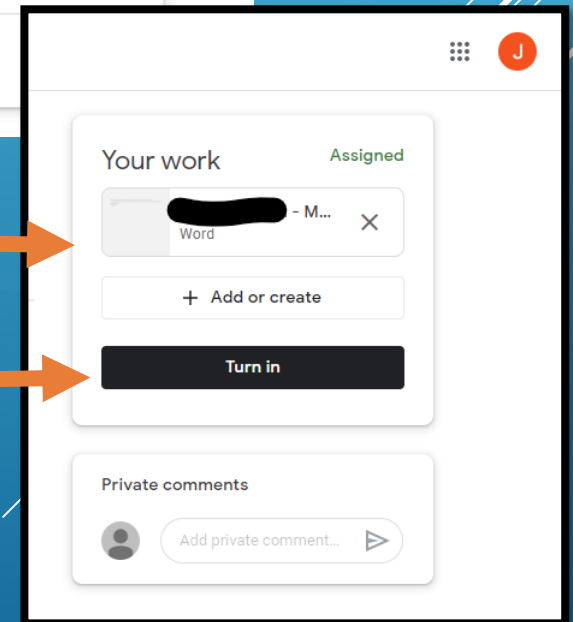
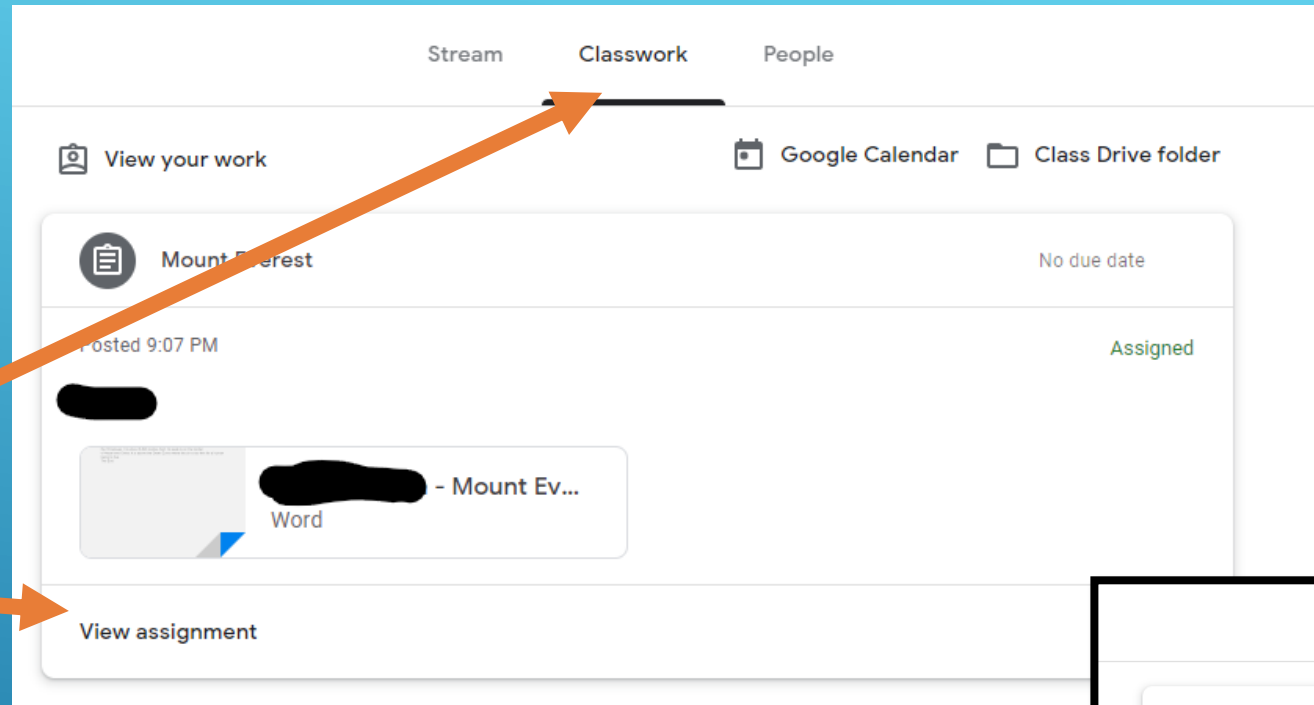
The screenshot shows a Google Docs interface for a document titled "SMART_Spelling_Weekly_Worksheet Week Five (1)". The document content includes the heading "Term 1 - Week 5 Spelling" and the text "Focus: digraph /ou/ making the sound 'u' as in young." In the top right corner of the document, a "TURN IN" button is circled in pink, and an orange arrow points from the text "If the document has a TURN IN button, click that." to this button. Other visible elements include the "Share" button, a user profile icon, and the Google Docs toolbar.

- If it does not have a TURN IN option, go to next slide.

Google Classroom

4 Turning in 1 Completed 2 Classwork

- Once you are ready to submit your work and if there is no TURN IN button on your doc, go back into your Google Classroom.
- Click on Classwork
- Then View assignment.
- A Turn In box will appear in the next window on the right. Your completed work will be showing in the box, hover over the top for the file name to appear and make sure it is the correct Doc.
- Press the black Turn In Button, confirm on the pop-up box
- Black Turn In box will now be white with Unsubmit. Your work has now been submitted to your teacher.



Google Classroom

4

1

2

2

1

Helpful You Tube Links

- ❑ <https://www.youtube.com/user/eduatgoogle>
- ❑ <https://www.youtube.com/watch?v=TbCAzdTGAvY>
- ❑ <https://www.youtube.com/watch?v=jMWrsRNveSI>